

Board of Trustees

Merrimack Public Library – Merrimack, NH

DRAFT

Minutes for Proposed 2021-22 Budget Meeting #2 (held via Zoom)

November 9, 2020

Present – Trustees: Chair, Debra Covell; Treasurer, Janet Krupp; Secretary, Janice Tibbetts; Karen Freed and Sohini Gupta. **Library staff:** Library Director, Yvette Couser. **Guests:** Town Finance Director, Paul Micali; and Deputy Town Finance Director, Tom Bolin.

Chair, Debra Covell, called the meeting to order at 4:35 pm.

- A. Continued review of 2021 budget with Paul Micali and Tom Bolin present to provide feedback and suggestions
 - Replacing carpet – suggestions for where to find the funds for this project and to think about scheduling it soon since foot traffic in the library is decreased at this time
 - Budgeting for PPE is not necessary in the janitorial line
 - Replacing HVAC – do a study of the HVAC system and get price to replace it
- B. Other discussion - bring Adult Fiction line down from \$15,000 to \$12,000

Action items-

- Library Director will do final budget review to determine if other changes are needed
- LBOT to meet on 11/10/20 at 5:30 pm to vote on final budget

Debra Covell motioned to adjourn the meeting at 6:17 pm. Karen Freed seconded and a roll call vote was taken. The motion passed 5-0-0.

