

**Board of Trustees
Merrimack Public Library
Merrimack, NH
Public Meeting Minutes**

September 21, 2021

Present: Trustees: Janet Krupp (Treasurer), Karen Freed (Secretary), Sohini Gupta ;Library Staff: Yvette Couser (Director)

Excused: Mike Drouin, Debra Covell (Chair)

Public Hearing- none

Pledge of Allegiance. Trustee Treasurer Janet Krupp called the meeting to order at 7:06.

Appointments- none

Old Business –

- A. **August Action Items** – Chair Deb Covell had a phone conversation with Anne Warner regarding the new Strategic Plan and also met with Library staff.
- B. **SMP** – SMP will be discussed at the next meeting.
- C. **Copier-** discussion is tabled to a future meeting.
- D. **Strategic Planning–** To be discussed next meeting. See above.
- E. **Comics Plus proposal –**
Karen Freed moved that the library purchase a one-year subscription to Comics Plus, to be reviewed in 6 months to determine how many patrons accessed the site, and how it affects Hoopla. Sohini Gupta seconded and the motion passed 3-0-0.
- F. Princh costs \$699 per year and we can bring up library revenue with a price raise. It was suggested that we advertise Princh in the Library newsletter to spread the news. This pricing raise was discussed at a previous meeting. **Janet Krupp moved, and Sohini Gupta seconded, to renew Princh for 1 year at \$699 for the year. The motion passed 3-0-0.**

New Business -

- A. **Policy Review-**
Janet Krupp moved to accept the revised Meeting Room policy, and Karen Freed seconded. The motion passed 3-0-0.

Karen Freed moved to accept the revised Tutoring Policy, and Janet Krupp seconded. The motion passed 3-0-0.

B. General Ledger- no discussion

C. Open POs- no discussion

Director's Report –

Gifts –

Janet Krupp moved that the trustees accept the donation of the self-published picture book “Worry Stars” by Melinda Rolls. Sohini Gupta seconded and the motion passed 3-0-0.

Personnel –

Karen Freed moved to accept the resignation of Benjamin Stinson, who worked in Youth Services, and Janet Krupp seconded. The motion passed 3-0-0.

Janet Krupp moved that the trustees accept the resignation of Sarah Moore, who worked in Circulation. Karen Freed seconded and the motion passed 3-0-0.

COVID19 Reopening Plan-

The library staff have begun to discuss offering bottled water and Keurig drinks again. There has also been discussion of expanding the service and including snacks. The staff is committed to try this new service. The trustees tabled this topic to the October meeting so that the entire board of trustees could discuss this.

Fine Free Statistics-

In FY 17-18 \$11,900 was collected for fines.

In FY 18-19 \$11,200 was collected.

In FY 19-20 (with COVID) \$8,000 was collected for Fines.

These statistics give trustees an idea of the expense of going fine free.

Treasurer's Report-

Balance Sheet for August, 2021

Fines Account	(8/1/21)	10,208.61	(8/31/21)	10,166.25
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Special Account	(8/1/21)	32,236.72	(8/31/21)	36,962.57
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Acceptance of Minutes –

- A. Karen Freed moved to accept the July 20, 2021 public meeting minutes, as corrected, and Janet Krupp seconded. The motion passed 3-0-0.**
- B. Janet Krupp moved to accept the July 20, 2021 non-public meeting minutes, and Sohini Gupta seconded. The motion passed 3-0-0.**
- C. Janet Krupp moved to accept the September 13, 2021 public meeting minutes, and Sohini Gupta seconded. The motion passed 3-0-0.**
- D. Sohini Gupta moved to accept the corrected September 13, 2021 non-public minutes, and Janet Krupp seconded. The motion passed 3-0-0.**

Committee Updates –

- A. Building Exploratory Committee – none**
- B. Friends of the Merrimack Public Library – none**
- C. Development Fund Committee – none**
- D. Town Center Committee – none**

LBOT Committee updates –

- A. Personnel Committee – none**

B. Finance Committee – none

September Action Items –

- A. Discuss the Snack Corner-all
- B. Discuss SWOT and dates with SMP-all
- C. Arrange Budget meeting dates-all
- D. Find the previous discussion of Princh pricing.-Janet

Upcoming Events

Friends of the Library 9.27.21, 7 pm
MPL Development Fund, TBA

Comments from the press, public, and Board members –none

Janet Krupp moved, and Sohini Gupta seconded, to adjourn. The motion passed 3-0-0 at 8:56 PM.